Adding to the Roster

1 – Login

https://rwschneider.com/NYSHSTennislogin.php

Username: Email in the database (Case Sensitive)

Password: Varies by Section (Case Sensitive) – check with the League Chair

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NYS High School Tennis					
Coach Launch Page Login					
Username *: tennis@rwschneider.com					
Passsword *:					
Section *: Section V Boys Tennis V					
Login					
Log out					

2 - Select Player Registration



3- Select the team you want to add players to... Note you can add players for any team (ie. The coach forgot to add a player for your match)



4- Add the players in the grid... If you press Enter the player information will be validated... Once you are done adding players (Please use proper Capitalization – we want the Player names to look nice in the papers...) Click the Validate player button... Note: you can have more than 15 players on the roster... just add them 15 at a time...

Section V	ennis Play		ion s	son 📑 Section II Tennis Score	GH USA TODAY: Latest W	» 🗋 Other	bookmar
Please do not use the l Buys Tennis Just use the buttons or	Browser buttons to n	avigate through the screen	s				
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Select a different team Edit Player F	Record Delete Playe	r from team					
All Stars	•						
All Stars Current Roste	er						
layer Name Graduation Year							
No players found for this Team - A	All Stars						
Validate Player Records							
# First Name * Last N							
21100110110	Name *	Grad Year (YYYY) *	Email Address	Confirm Email Address	Home Phone	Cell Phone	
1 Rick Schneid		Grad Year (YYYY) * 2016	Email Address	Confirm Email Address	Home Phone	Cell Phone	
1 Rick Schneid	ider		Email Address	Confirm Email Address	Home Phone	Cell Phone	
Rick Schneid 2 Andy Roddict	ider ck	2016	Email Address	Confirm Email Address	Home Phone	Cell Phone	
Rick Schneid Andy Roddict	ider ck n	2016 2016	Email Address	Confirm Email Address	Home Phone	Cell Phone	
1 Rick Schneit 2 Andy Roddici 3 Luke Jensen 4 Murphy Jensen	ider ck n n	2016 2016 2016		Confirm Email Address	Home Phone	Cell Phone	
1 Rick Schneit 2 Andy Roddici 3 Luke Jensen 4 Murphy Jensen 5 Andre Agassi	ider ck n n	2016 2016 2016 2016		Confirm Email Address	Home Phone	Cell Phone	
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1 Rick Schneit 2 Andy Roddici 3 Luke Jensen 4 Murphy Jensen 5 Andre Agassi 6 7 8 9 0 1	ider ck n n	2016 2016 2016 2016		Confirm Email Address	Home Phone	Cell Phone	

5. If everything is valid... Click the button to add the player(s) to the roster... Otherwise, click the Make Corrections button to fix the problems...

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6 – You'll see Players added to the roster and Email Sent on the next page... Check your Email for a confirmation Email... Click the Tennis Ball to get back to the main menu...



Section V Boys Tennis Player Registration

Please do not use the Browser buttons to navigate through the screens...

Just use the buttons on the page ... Click the Tennis Ball to get to the main menu

Section V Boys Tennis

Wilson

Select a different team Add Players to same team Edit Player Records on team Delete Player from same team

Players Added...

#	First Name *	Last Name *	Grad Year (YYYY) *	Email Address	Confirm Email Address	Home Phone	Cell Phone	Work Phone
1	Rick	Schneider	2016					
2	Andy	Roddick	2016					
3	Luke	Jensen	2016					
4	Murphy	Jensen	2016					
5	Andre	Agassi	2016					

Mail sent

Current All Stars Roster

Player Name Graduation Year

1 - Andre Agassi 2016

2 - Luke Jensen 2016

- 3 Murphy Jensen 2016 4 - Andy Roddick 2016
- 5 Rick Schneider 2016

Selecting the Media for your School

- 1- Login
- 2- Select the Select Team Media Link off the Info and Forms Tab



3 – Select the team to add the media for

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Please do not use the Browser buttons to navigate through the screens	
Section U	
Just use the buttons on the pageClick the Tennis Ball to get to the main menu	
SecVBoysSelect Team Media	
Delast Team	
Select Team	

4 - Select the media specific to the school (just check the boxes)... If you don't see something or want a specific email added for your school (like your AD)... Email me and I'll add it... When you are done selecting the media click the Set Team Media Button at the bottom...

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elect a different team									
eam: All Stars									
cam. An Stars									
Description	MediaAddress	MediaType							
Arcade Herald	news@couriercountry.com	Paper							
Daily Messenger	dmsports@messengersportsmedia.com	Paper							
Daily Messenger	sports@messengerpostmedia.com	Paper							
Daily Messenger	rchavez@messengerpostmedia.com	Paper							
Daily Messenger - General Manag	<u>eer</u> bkesel@messengerpostmedia.com	Paper							
Democrat & Chronicle	sports@democratandchronicle.com	Paper							
Finger Lakes Times	sports@fltimes.com	Paper							
Livingston County News	sports@livingstonnews.com	Paper							
Perry Herald	rsturm@frontiernet.net	Paper							
Sun and Record (Sodus, Williamso	n) recsun@rochester.rr.com	Paper							
The Daily News	sports@batavianews.com	Paper							
] The Evening Tribune (Hornell)	chrispotter@eveningtribune.com	Paper							
The Leader (Corning)	sports@the-leader.com	Paper							
] The New York Eagle News	eaglenews@empacc.net	Paper							
The Observer Review & Express	observer-reviewsports@stny.rr.com	Paper							
The Stuben Courier Advocate	ThomasHeffernan@SteubenCourier.com	Paper							
Wayne County Post Newspapers	jreed@messengerpostmedia.com	Paper							
Webster Herald	websterherald@empirestateweeklies.com	Paper							
Wellsville Daily Reporter	chrispotter@wellsvilledaily.com	Paper							
Channel 8 - Rochester	scores@sportngin.com	TV							
Fox 13 - Rochester	mcatalana@13wham.com	TV							
] Time Warner Cable - Rochester	WNYSPORTS@YNN.com	TV							
On Line News	julia@wyomingcountyfreepress.com	Website							
Orleans Hub	sports@orleanshub.com	Website							

5– You'll see the team media set for the team... Note that you will get a conformation Email...



Reporting a score

- 1 Login...
- 2 Select Score Report



3 – Select the teams that played... For those that play matches against Non-Section teams... let me know ahead of time and I can set it up so that their roster shows up... Already have a few Pennsylvania teams... Use the first pull down to select State or exhibition match and Click Go button to enable those teams to show up in the Team pull down menus... Once you have selected the home and visiting team... Click the Next button...

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Section V Boys Tennis Score Report Please do not use the Browser buttons to navigate through the screens Just use the buttons on the pageClick the Tennis Ball to get to the main menu				
Section V Match				
Section V Boys Tennis				
Home Team Visting Team				
Select Home Team				
Next				
If you are having problems not seeing the teams or players that you expect and you are using Internet Explorer				

Consider using a different browser. The top browsers in terms of market share are FireFox (<u>Click here to Download</u>) and Google Chrome (<u>Click here to Download</u>). Internet Explorer is ranked 3rd... FireFox and Chrome are better at implementing the new HTML standards... You'll have a better Web Experience... 4. Select the Category – Mostly it will be Varsity... Non-League forces a League match to be counted as Non-League in the standings... That's for League teams that play each other more than once and do not want the match in their League Standings.. The website is smart enough to know if you play someone outside of your league that it's a non-league match.

5. Select the date the match was played... Click in the date entry you should get a pop up calendar... Just click the day on the calendar

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	Please do not use the Browser buttons to navigate through the screens Just use the buttons on the pageClick the Tennis Ball to get to the main menu Team Roster				
	Select Teams				
	/arsity v 2016-04-07				
6 T F C Y	nter scores from Winner's perspective Don't flip them if the vi 7-5 Su Mo Tu We Th Fr Sa				
N	latch ist i Flayer i graver i				
	S1 · S1 · S1 · S2 · S2 · S3 · S3 · Iatch 2nd · Player · Partner · Player · Partner · Partner · S1 · S1 · S2 · S2 · S3 · S3 · Iatch 3rd · Player ·				
	3 Singles • Partner • Partner				-

6– Fill in the match results... I've color coded things – Blue for Singles and Purple for Doubles... Skip over the Singles matches you don't need... and use the purple ones for Doubles... If you don't see a player in the pull down that played in the match, please add them in the player registration... then Validate the score... to get the next screen... Click the Make Corrections button to return to finish adding the scores... The new player added will now be in the pull down menu...

7 Enter the scores from the winner's perspective... ie (6-4,6-4)... if you lost the match don't enter it as 4-6,4-6... Enter it as 6-4,6-4... I'll handle the flipping of the scores... Click the circle to the right of the players to denote the winner of the match. If you have a tie breaker score... two more pull down menus will appear under the set score... enter the tie breaker score in those...

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Section V Boys Tennis Score Re	eport	10 <u>11</u> 7		
Section V	uttons to navigate through the screens Click the Tennis Ball to get to the main r	menu <u>Team Roster</u>		
Select Teams				
Varsity	▼ 2016-04-07			
Enter scores from Winner's perspective 6,7-5 Tie breaker pull down menus will appear a For Players NOT LISTED Please add ther roster changesthen come back to this Ta	t 6-7 or 7-6 or 10-11 or 11-10. n by Clicking on the Team Roster Imag b / window	e above(make the		
Click the validate Match Results button T you just added	nen the Make Corrections Buton You	i should see the players		
Level / Home Team Type Canandaigua Academy	Home Team Visiting Team v Won Batavia	Visiting Team Won		
Match 1st • Jeffrey Sharza • Singles • Partner •	Jonathan Adams Partner	Reset winner		
6 • 3 •	6 • 7 • S3 • S3 • TB2 • TB2 •			
Match2nd •Player•2Singles •Partner•S1 •S1 •	Player Partner S2 • S3 •	Reset winner		
		Reset		
Match 3rd Player • Singles Partner •		vinner		-

8 – Enter Comments for the Media... help the writer out.. highlight something... Document unfinished matches...
 Who had an injury and had to stop... why you played pro sets.... Note if it was a double header match and that's why two scores are reported today. Or match called due to rain or darkness... You have 400 characters...

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S1 V S1 V Status:	Doubles V	S3 V S3 V	Winer			
Match 9 Reset winner S1 ▼ S1 ▼ Status:	Level / Type 4th ▼ Doubles ▼ S2 ▼ S2 ▼	Home Team: Bayport-Blue Point Player V Partner V Winner S3 V S3 V	Visiting Team Commack Player ▼ Partner ▼ Winner			
Validate Match Result	atches are not a	added to the database	Just in the score reports for			
	on. sent on to the	media				
Exhibition Match 1 Reset winner	Type 1st ▼ Doubles ▼	Home Team: Bayport-Blue Point Player • Partner • Winner S3 • S3 •	Visiting Team Commack Player ▼ Partner ▼ Winner			
Exhibition Match 2	Type 2nd ▼ Doubles ▼	Home Team: Bayport-Blue Point Player ▼ Partner ▼ Woner S3 ▼ S3 ▼	Visiting Team Commack Player ▼ Partner ▼ Winner			
Status:						

9. You have the option of adding Exhibition Matches... These are matches that will show up in the score report, but they are not added to the database. If you need them to qualify a player.. make sure you save the score report email for proof.

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Validate Match Results	
Exhibition Matches are not added to the database. Just in the	
score reports for documentation.	
These will be sent on to the media	
Level / Home Team Home Team Visiting Team Team	
iype Amnerst won Dunkirk Won	
Arther Singles Vertee V	
Singles V Partner V Partne	
Exhibition 2nd Player Player Reset	
Exhibition Player Player Player Match Singles + Partner Partner	
S1 • S1 • S2 • S2 • S3 • S3 •	
Exhibition 3rd Player	
Exhibition 4th v Player v Match Singles v Partner v	
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Exhibition 5th • Player • Match Singles • Partner •	
S1 • S1 • S2 • S2 • S3 • S3 •	
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Match 4th · Player · Player · Player · Reset winner 4 Singles · Partner · S1 · S2 · S3 · S3 ·		
Match 1st Player • Player • Reset winner 5 Doubles • Partner • Player • Player 5 Doubles • Partner • • Player • 5 S1 • S1 • S2 • S3 • S3 •		
Match 2nd • Player • Player • Player • Reset winner 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
Match 3rd Player Player		
Comments (limited to 400, warning at 20) Characters left: 400 Validate Match Results		

10 Validate the results by clicking the Validate button at the bottom...

11 - You'll see red if something is a miss... Use the Make Corrections button to fix it...



12- I try to tell you where the problem is... fix it and click the validate button at the bottom....



13 – If all is well, you should see the match count for the home and visiting team...and the score line... ignore the ones with select player, etc... Click the Confirm Match button to send in the report...



14 – Look for the Record Added for each match played (7 game match should have 7 of them)... Look for Mail Sent... That's the confirmation Email being sent to Both Coaches and the Media Associated with Each Team... Tweet sent too...

Click the Tennis Ball to get to the main menu...

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Section V Boys Tennis Tournament Score Report Please do not use the Browser buttons to navigate through the screens Just use the buttons on the pageClick the Tennis Ball to get to the main menu View League Stats Match Date 2016-04-07					
Level Type Category Home Team Visiting Team Set Scores 1st Singles V Canandaigua Academy Jeffrey Sharza Defeated Batavia Jonathan Adams 6-3, 6-7(5-7), 6-4 Comments Test match Please ignore					
Monroe County Boys Tennis Conference II League Record for 2016 League Conference Class Overall Team W L To and aigua Academy 0 0 Nonroe County Boys Tennis Conference W L W L W L W L W L W L W L W L W L W L W L W L W L L W L L L L L L L L L L L L </td <td></td> <td></td> <td></td> <td></td> <td></td>					
IV League Record for 2016 League Conference Class Overall Team W L T W L T W L T W L T W L T Batavia 0 0 0 0 1 0 0 0 0 1 0 Mail sent Tweet sent					
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Correcting a Match in the Database.....

1. Select "Correct Matches Entered in the Database"



Select The Team... Then click "show me the matches" button.



2. Use the Filters to narrow down the matches (Date)... Then click the show me the matches button..



Section VI Girls Match Correction

- 1. Select the Team and / or Match Date to narrow down the match records...
- 2. Select the Match ID to correct the individual matches for the Team match...
- 3. Click the Correct Selected Records button.. This button does not show if no Team or Date filter is set...

Send Scores, comments, corrections to Tennis@rwschneider.com

Match FiltersShow me the Matches	
Match Categories ♥ Varsity Amherst ♥ Can Sectional Exhibition ♥ Incomplete Varsity Match	Match Season Match Date © 2016 (yyyy-mm-dd <click)<="" date="" enter="" field="" input="" th="" to=""></click>

TIP! Sort multiple columns simultaneously by holding down the shift key and clicking a second, third or even fourth column header!

Match id	id	Date	Time	Bpos	Level	Туре	Winning Team	Winning Player(s)		Losing Team	Losing Player(s)	Set Scores	Cat	Tourn site
0 1808	1808	2018-10-08	19:49:24	1,Home	1	s	8 - Clarence	Shefalika Prasad	Def	7 - Amherst	Fiona Sullivan	6-1,6-1	v	
	1809	2018-10-08	19:49:24	2,Home	2	S	8 - Clarence	Sareh Ghadersohi	Def	7 - Amherst	Serena Bangia	6-3,3-6,7-6	v	
	1810	2016-10-08	19:49:24	3,Home	3	S	8 - Clarence	Jaime King	Def	7 - Amherst	Maya Cottone	2-6,6-3,7-6	v	
	1811	2016-10-08	19:49:24	4.Home	1	D	8 - Clarence	Caroline Bolton, Jamie Palka	Def	7 - Amherst	Sonya Bangia, Marissa Gribbin	6-1,6-1	v	
	1812	2016-10-08	19:49:24	5,Home	2	D	8 - Clarence	Chloe Esch, Cassidy Wind	Def	7 - Amherst	Anna Grisko, Talia Mekinulov	7-6,6-0	V	

Correct Selected Records

3. Click the Match ID button to select the match to correct... Then click the "Correct Selected Matches" button.



Section VI Girls Match Correction

- 1. Select the Team and / or Match Date to narrow down the match records...
- 2. Select the Match ID to correct the individual matches for the Team match...
- 3. Click the Correct Selected Records button.. This button does not show if no Team or Date filter is set...

Send Scores, comments, corrections to Tennis@rwschneider.com

Amherst Watch Categories Image: Sectional with the season sectional with the season with the season sectional section se	-Match Filters	
	Amherst Varsity Amherst Amherst Exhibition	Match Season 2016-10-06

TIP! Sort multiple columns simultaneously by holding down the shift key and clicking a second, third or even fourth column header!

Match id	id	Date	Time	Bpos	Level	Туре	Winning Team	Winning Player(s)		Losing Team	Losing Player(s)	Set Scores	Cat	Tourn site
1808	1808	2018-10-08	19:49:24	1,Home	1	s	8 - Clarence	Shefalika Prasad	Def	7 - Amherst	Fiona Sullivan	6-1.6-1	v	
	1809	2018-10-08	19:49:24	2,Home	2	S	8 - Clarence	Sareh Ghadersohi	Def	7 - Amherst	Serena Bangia	6-3,3-6,7-6	V	
	1810	2016-10-08	19:49:24	3,Home	3	S	8 - Clarence	Jaime King	Def	7 - Amherst	Maya Cottone	2-6,6-3,7-6	v	
	1811	2016-10-06	19:49:24	4,Home	1	D	8 - Clarence	Caroline Bolton, Jamie Palka	Def	7 - Amherst	Sonya Bangia, Marissa Gribbin	6-1,6-1	v	
	1812	2018-10-08	19:49:24	5.Home	2	D	8 - Clarence	Chloe Esch, Cassidy Wind	Def	7 - Amherst	Anna Grisko, Talia Mekinulov	7-6.6-0	v	

Correct Selected Records

4. Correct the match details... Enter comments for what you changed... When you are finished... Click the Validate Match Results button. If all is correct... Select The "Confirm Match Results" button Otherwise, Click the Make Corrections button and make corrections...

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1809 2016-10-06 19:49:24 2nd S V			Amherst Serena Bangia	6-3, 3-6, 7-6						
1810 2016-10-06 19:49:24 3rd S V 1811 2016-10-06 19:49:24 1st D V			Amherst Maya Cottone Amherst Sonya Bangia & Marissa Gribbi	2-6, 6-3, 7-6						
1812 2016-10-06 19:49:24 1st D V			Amherst Anna Grisko & Talia Mekinulov							
2016-10-06 19:49:24 2nd Doubles V	Clarence Select Player & Select Partner		Amherst Select Player & Select Partner	\$1H-\$1V, \$2H-\$2V						
2016-10-06 19:49:24 3rd Doubles V	Clarence Select Player & Select Partner		Amherst Select Player & Select Partner	\$1H-\$1V, \$2H-\$2V						
2016-10-06 19:49:24 4th Doubles V			Amherst Select Player & Select Partner	\$1H-\$1V, \$2H-\$2V						
2016-10-06 19:49:24 4th Doubles V	Clarence Select Player & Select Partner		Amherst Select Player & Select Partner	\$1H-\$1V, \$2H-\$2V						
Make Corrections										
Confirm Match Results Email will be sent										
Comments - add comments now										
no changes made demo example										

5. Look for the Record Updated lines or record added if you added an individual match... You should also see a line saying Email Sent at the bottom... The email should go to each coach and the media associated with each school....

Sec VI Girls Tennis Score X	
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11 2016-10-06 19-49-21 42 D V Clarence Carline Bolton & Jamie Palka Defeated Amherst Sanya Bangia & Marissa Gribbin 6-1. 6-1 12 2016-10-06 19-49-21 2nd D V Clarence Carlonice Bolton & Jamie Palka Defeated Amherst Anna Grisko & Talia Mekimulov 7-6, 6-0 omments	
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Frequently Asked Questions – Score Reporting

- What if the individual Match was not completed?
 - Document the match in the comment section. Do not report the score for the match in the normal area as the match is not completed. That way you can finish the match at a later time. In this case, when the incomplete matches are finished, send the results to Tennis@rwschneider.com and I'll add them.
- What if I have a double forfeit / default?
 - Since the match was not played, don't enter anything for it... You can make a note in the comment section for the media if you want...
- What if the overall match score is a tie?
 - No problem, the database will accept a tie for the overall team match score. Individual matches cannot end in a tie... So, if they are not completed... enter the information in the comment section.
- What if we changed the scoring format to a 8 or 10 game Pro Set?
 - Enter the score as 10-5, 0-0 or whatever the score was... 2nd set will be 0-0... Note that the higher score should be on the left as we report the score from the winner's perspective.... The website will handle flipping the scores when they go into the database... If you enter it wrong, the match will look like a loss when it should be a win...
- What if we split sets in the match and used a super tie breaker to decide the match?
 - You can enter the super tie breaker as the 3rd set... or you can score it 1-0 in the 3rd set... if you go with the 1-0, you will get a warning... but the site will accept the scoring...
- How do I enter a Default / Forfeit?
 - Enter the player's name(s) for the team that was ready to play... They get credit for the win... The scoring should be 6-0,6-0... Depends on the section if they use Default or Forfeit... I tend to think of a Match that was never played as a default... Some sections wanted to use Forfeit...
- How do I handle an injury in the middle of the match?
 - Document the score as it was at the time of the injury in the comment section.. To document the win in the database, you may have to fudge the score such that the winning player(s) win the match... If the injury happened in the 1st set the score would be a single set... higher score on the left... 0-0 for the second set... You will get errors if the set was not won by two games (other than a tie breaker situation)... but it will be accepted... If the set end up as split (injury happened in the 2nd set... use 1-0 for the 3rd to denote the winner...
- How to enter the exhibition matches?
 - The exhibition matches at the bottom of the score report are not entered into the database... They are added only for the media... Players like to see their names in the media!
- How do I enter a tournament?
 - Use the Tournament brackets... I have several to pick from...
- What if I made a mistake when I entered the score?
 - You can correct a match in the database by selecting "Correct Matches Entered in the Database"... Same tab as the Score Report...
- What if the score is entered twice?
 - This happens time to time... Could be due to using the browser back button or both coaches enter the score when only one should... Send a note to <u>Tennis@rwschneider.com</u> and I'll delete the extra match
- What if we play a Double Header?
 - Note that in the comment section for both matches for the media... that way it won't be looked at as a duplicate score report...
- How do I add commentary to the match?
 - Enhance the media coverage by adding comments in the comment section.... First win for a player...
 describe the conditions...sportsmanship... injuries... records... winning a title... anything that the media could put into their storyline... You have a limit of 400 characters...

- What if the Roster for the opposing team is not up to date?
 - Please add the players to the roster... go to another Tab or window... login and add the player via the Player Registration... Go back to the original Tab or window.. Click to validate the score (button)... Click the button to make corrections... the players just added will show up in the pull down menu.. Best practice is to check the roster before reporting the score... Please don't just put down a random player or default / forfeit for players not on the roster... it looks bad to the media and makes more work for me to fix it later... Some coaches document missing players in the comment section... it's less typing to add the player to the roster.
- What if I have multiple ways of spelling the player's name in the database?
 - There is a page to align the player's name in the Info & Forms Tab. The link is: Correct Player Name... This will allow you to align the player name if it was spelled incorrectly or the player wants to be called William instead of Will... Be careful that you don't merge the wrong player records... You will get a email for the things that are changed in the database... it's a manual process to restore things... so be careful... This would be used after corrections to the roster... mostly around the time when you are putting together records for the tournament... (Player Stats)... This problem is evident when selecting the player to print their stats and you see similar spellings for the same player...